

MINUTES

Town of Sumner- Town Board Meeting

Tuesday, December 9, 2025 7:00 p.m.

Town Hall, 1550 24½ Street, Town of Sumner, Wisconsin

1. Call to order: Chair Palmquist. Also attending were Supervisors Scott Tubbs and Mark Zimmer.
2. Pledge of Allegiance: Recited
3. Verification of proper public notice: Clerk Tomczak
4. Approval of Agenda by Board: Moved Tubbs/Zimmer. No negative vote.
5. Reports and Correspondence: Treasurer; Clerk; Patrolman; Board Members: Treasurer's bank statement reconciliation report, Clerk all road project bills paid, correspondence, letter sent to Strzok re: road damage bill, no receipt yet; current budget status. Patrolman ready for snow. Supervisor Zimmer: informed board about issues that arose at the last SCF meeting re: town employees and town policies and budgeting.
6. Building Permits issued: Larry Kopras, for a deck at 2858 15th Ave
7. Minutes of previous meeting: Moved Zimmer/Tubbs to approve. No negative vote.
8. Informal Public Comment (5-minute time limit person): none
9. Approve Budget changes so budget reports correctly show where Foundation grants are accounted for. Moved Zimmer/Tubbs to approve 2025 Budget changes to move grant money from Misc Revenues category to Intergovernmental Grants category. No negative vote.
10. Discuss the relationship between Canton Park Committee and Town Board. Zimmer stated communication between Canton Park Committee (CPC), town board and employees needs improvement. Suggested: CPC can form a 501 c3, lease the land from the town and manage it with their own funds. Let Town handle all the money, does CPC need a check book? Town could allow CPC to have a credit card to pay for expenses. Bills could be paid monthly at Town Board meeting. Joy Bartsch said donors don't want donations going to town, donors are not confident the donations would be spent on the park. Clerk reminded all that the park money is under Town of Sumner FEIN, the Town Clerk reports CPC financial activity to the State DOR, CPC funds are legally town money. CPC needs to submit a budget to town board. Clerk will meet with her appointed deputy clerk in charge of the books for CPC and explain what she needs to improve the reporting process. Town Clerk has created a 2026 Budget Report for CPC use.
11. Canton Park Committee: Should town board pass resolution to transfer \$15,000 of Sumner Community Foundation grants applied for by park committee from general account to park account, or pay related park improvement expenses from general checking or other options? It was recently discovered that \$5,000 of this money was applied for by Bobbi Demers for cemetery improvements. The CPC mandate does not include the cemetery. Moved Zimmer/Tubbs keep \$5,000 in town's general checking and add to the 2026 Expense budget as Capital Outlay – Cemetery; transfer the \$10,000 by check to CPC. No negative vote.
12. Grant application to Sumner Community Foundation. Supervisor Zimmer informed that according to SCF bylaws, the foundation pays out the scholarship grants first, then the rest of the current years allocation goes to the Town. The Town should not submit an application. Clerk can report how grant money's were allocated and spent in the Town's Annual Report.
13. Purchase of new pickup truck. Supervisor Zimmer plans to get additional quotes.
14. Contract to purchase shouldering attachment: approval still needed. Moved Zimmer/Tubbs to approve purchasing shouldering attachment. No negative vote.

15. Discuss Rural Mutual Insurance policies review; make decision as needed. Supervisor Zimmer and Clerk held a phone conference with the Rural agent, Carl T. Moved Tubbs to accept Rural Mutual Insurance policies as presented by Supervisor Zimmer. No negative vote.
16. Town Hall Project: Supervisor Tubbs. No changes reported by Supervisor Tubbs.
17. Status of Road Agreement with Town of Doyle. Town of Doyle did not agree to the payment of the entire road aid amount Sumner would receive from the state, to snowplow, mow and brush. Tubbs will attend their meeting next Monday.

Supervisor Zimmer left the meeting at this point.

18. Appoint Election Workers for 2026-2027 Term. Moved Tubbs/Palmquist to approve the appointment of the Election Inspectors and EROs. No negative vote.
19. Concession stand project at park. Reminder that once budget for project is known, it must be added to Town's 2026 Budget at a Town Board meeting.
20. Items intended for future meetings. Purchase of new pickup truck, Town Hall Project, Road agreement with Doyle, Concession stand project at park. Credit card for park committee member.
21. Approval of monthly bills for payment; review bills paid using alternative claims procedure. Moved Tubbs/Palmquist to approve the bills. No negative vote.
22. Set Date for next board meeting. Jan 13, 2026
23. Adjournment at 8:30 p.m.

Respectfully submitted,

Sandra Tomczak, Clerk

Approved by Board:
January 13, 2026

Steven J Palmquist
Town Board Chairperson

Minutes are not official until approved by the Town Board at the next town board meeting. Please contact the clerk for an official copy.