

TOWN OF SUMNER
BOARD OF REVIEW
Tuesday, June 10, 2025
Time 6:00 PM to 8:00 PM
Town of Sumner Town Hall
1550 24 ½ Street, Rice Lake, WI 54868

MINUTES

1. Call Board of Review (BOR) to order & Meeting Recording Announcement: Town Board Chair Steve Palmquist.
2. Roll Call. Steve Palmquist, Mark Zimmer, Scott Tubbs, Sandra Tomczak, Assessor Natalie Deleasky. Appropriate BOR and Open Meetings notices confirmed by BOR Clerk Sandra Tomczak.
3. Select a Chairperson for BOR. Moved Palmquist/Zimmer to nominate Scott Tubbs. No negative vote.
4. Select a BOR Vice-Chairperson. Moved Tubbs/Palmquist to nominate Zimmer. No negative vote.
5. Verify that at least one BOR member has met the annual mandatory training requirements. Tubbs, Palmquist and Tomczak attended training on April 4, 2025.
6. Verify that the Town has an ordinance for the confidentiality of income and expense information provided to the Assessor under state law (Wis. Stat. § 70.47(7)(af)). Verified by Clerk Tomczak.
7. Review of new laws. None to discuss.
8. Review Assessor's level of assessment. Currently at 80%.
9. Receipt of the assessment roll by the Clerk from the Assessor. Received June 3, 2025.
10. Receive the Assessment Roll and sworn statements from the Clerk. Signed affidavit and assessment roll presented.
11. Review the Assessment Roll and perform statutory duties: Clerk has examined the roll and found no omitted property or double assessments.
12. Discussion/Action - Certify all corrections of error under state law (Wis. Stat. § 70.43). No corrections of error.
13. Discussion/Action-Verify with the Assessor that open book changes are included in the assessment roll. Assessor verified 1 open book change.
14. Allow taxpayers to examine assessment data. No taxpayers present.
15. As no objectors were present, there was no need to consider waivers of the required 48-hour notice of intent to file an objection, requests for waiver of the BOR hearing allowing the property owner an appeal directly to the circuit court, requests to testify by telephone or submit a sworn written statement, subpoena requests, or any other action.
16. Review Notices of Intent to File Objection. None filed.
17. Proceed to hear objections, if any, and if proper notice/waivers given, unless scheduled for another date. No objectors appeared during this meeting.
18. No additional BOR Date necessary.
19. Adjourn. Being no objectors have appeared, the final adjournment of BOR for 2024 called at 8:00 p.m.

Sandra Tomczak, Clerk

Filed June 17, 2025